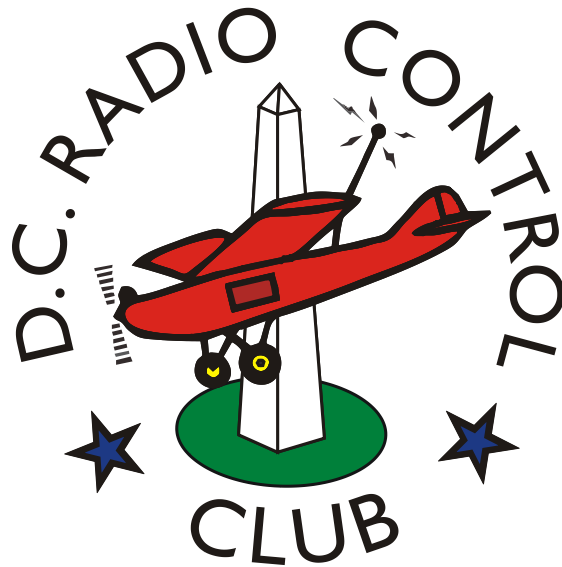


Constitution and By-Laws Of the District of Columbia Radio Control Club, Inc. (DC/RC Club)



Adopted by club approval 6/22/13

CONSTITUTION OF THE
DISTRICT OF COLUMBIA RADIO CONTROL CLUB (DC/RC Club)

ARTICLE I
Name

The name of this organization shall be the **District of Columbia Radio Control Club, Inc. (DCRC Club)**.

ARTICLE II
Purpose

The purpose of the DCRC Club shall be to promote the development of radio controlled miniature aircraft as a recreational, sporting, and educational activity, to encourage and foster the programs of the Academy of Model Aeronautics (AMA), and to develop youth toward careers in aviation and science.

ARTICLE III
Meetings

Section 1 - The DCRC Club shall meet regularly once each month on the day and at the time provided by the By-Laws. In the event of an emergency, or for good cause, the Board of Directors of the Club may change or cancel regular meetings.

Section 2 - An annual meeting for the election of members to the Board of Directors of this Club shall be held not later than the thirty-first day of October in each year as provided in the By-Laws of this Club. This meeting shall be called the Annual Meeting.

ARTICLE IV
Membership

Section 1 - There will be three kinds of membership, namely: Member, Junior Member, and Honorary Member. All Members and Junior Members must submit a completed membership application form, such form to be prescribed by the Board of Directors and which shall include the statement, "I have read and agree to support and adhere to the Constitution and By-Laws of the DC/RC Club Inc."

Section 2 – *Member*- Each member shall be a member of the Academy of Model Aeronautics (AMA).

Section 3 - *Junior Member* - Each Junior Member must be eligible to be a Member and must not have reached his nineteenth birthday before the first day of July of the membership year. Junior Members are entitled to all privileges of membership except voting and serving as club officer.

Section 4 - *Honorary Member*- Honorary Members may be elected by the Club membership and shall be exempt from payment of dues, shall have no vote, and shall not be eligible to hold any office in the Club, shall have no interest in the property of the Club, and shall be entitled to attend all meetings and to enjoy other privileges of the Club.

ARTICLE V
Officers and Directors

Section 1 - The governing body of the DCRC Club shall be a Board of Directors constituted as the By-Laws may provide. Directors shall be elected from among the members of the Club eligible to vote in Club affairs.

Section 2 - The officers of this Club shall be President and Vice-President elected by the Board of Directors from among the Board's membership.

Section 3 - Each Director shall take office at the first Board meeting following his election. He shall hold office for a period of three years, through three elections, unless he sooner resigns or is recalled, as the By-Laws may provide. Each Director shall accept responsibility for one or more specific Club activities, as may be agreed among the Directors.

Section 4 - Vacancies on the Board of Directors occurring before the expiration of a normal term of office shall be filled temporarily by appointment of a Club member by the Board of Directors as an interim Director. The office shall be filled at the next annual election by election of a Director for the un-expired portion of the regular three-year term of office.

Section 5 - Except as herein otherwise provided, the Board of Directors shall conduct all business of the Club, control all offices and committees, and discharge all corporate responsibilities of the Club. Decisions of the Board shall be recorded in writing and as will be provided in the By-Laws, regularly reported to the Club membership. Decisions of the Board shall be binding upon the membership unless revoked or amended as provided in the By-Laws.

Section 6 - All business conducted by the Board of Directors shall be conducted at a regular or special meeting of the Board, a quorum being present. Approval of any motion before the Board requires the favorable vote of five Board members.

ARTICLE VI
Dues

Every member and junior member of the Club shall pay annual dues in such sums as may be prescribed in the By-Laws of this Club.

ARTICLE VII
Duration of Membership

Section 1 - *Period.* Membership shall continue during the existence of the Club unless terminated as hereinafter provided.

Section 2 - *Termination.* Any member failing to pay his next year's dues by December 31 of the current year shall become delinquent and his membership suspended as of January 1 of the next year. Suspended members may be reinstated by payment of dues to date and a late fee as may be established by the Board of Directors. A suspended member, whose state of suspension has continued beyond one year from the date of his suspension, ceases to be a member. During a period of suspension, the suspended member will not be authorized the use of the facilities of the Club, nor shall be entitled to receive the Club Newsletter.

Section 3 - Termination for other causes. The membership of any member may be terminated by the Board of Directors for a reason, which the Board may deem to be sufficient by the votes of not less than two-thirds of the Board members thereof at a meeting called for that purpose. In such a case, the members shall be given at least ten days notice in writing of such pending action and an opportunity to submit to the Board a written answer. He shall also have the privilege of appearing before the Board to state his case. Service of such notice shall be made by personal delivery or by registered letter to his last known address. In case of a decision to terminate membership, the Secretary shall, within seven days after the date of the Board's decision, notify the member in writing of the decision of the Board. Such member may, within fourteen days after the date of such notice give written notice to the Secretary of his intention either to appeal to the Club or to acquiesce. Silence is considered acquiescence. In the event he appeals, the Board shall set a date for the hearing of the appeal at a regular meeting of the Board of Directors to be held within twenty-one days after the receipt of said notice of appeal. At least five days notice of such meeting and its special business shall be given in writing to every member of the Board. The action of the Board of Directors shall be final if no appeal is made.

Section 4 - Resignation. The resignation of any member from this Club shall be in writing (addressed to the President or to the Secretary) and shall be accepted by the Board of Directors, provided that all indebtedness of said member to the Club has been paid.

ARTICLE VIII
Acceptance of Purpose and Compliance with Constitution and By-Laws

A member, by applying for membership, thereby accepts the principles of the DC/RC as expressed in its purpose and submits himself or herself to and agrees to comply with and be bound by the Constitution and By-Laws of this Club, and on these conditions alone is entitled to the privileges of the Club. No member shall be absolved from the observance of the Constitution and By-Laws.

ARTICLE IX
By-Laws

This Club shall adopt By-Laws not inconsistent with the Constitution embodying additional provisions for the government of this Club. Such By-Laws may be amended as therein provided.

ARTICLE X
Amendments

This Constitution and the By-Laws may be amended only at a regular meeting of the Club at which a quorum exists, and which follows by a period of at least thirty days a regular meeting at which the proposed amendment to the Constitution or the By-Laws has been presented to the membership by a representative of the Board. In addition, copies of any proposed amendment shall have been provided to the membership prior to the meeting at which the vote is taken. The proposed amendment must receive the favorable vote of two-thirds of the members present including absentee ballots in order to be accepted. Any proposed amendment to this Constitution or to the By-Laws shall be delivered in writing to the Board of Directors. The Board shall deliberate on the provisions of the amendment and give its recommendations at the regular Club meeting at which the amendment is presented.

BY-LAWS OF THE
DISTRICT OF COLUMBIA RADIO CONTROL CLUB, INC. (DC/RC Club)

ARTICLE I
Election of Board of Directors

Section 1 - At a regular meeting, one month prior to the meeting for election of Board members, the presiding officer shall ask for nominations by members of the Club to fill seats on the Board of Directors that are to be vacated. Nominations will not be accepted at the election meeting. Three seats on the Board will become vacant each year. The nominations duly made will be recorded by the Secretary and will be published in the Club Newsletter. The membership will vote for the nominees at the election meeting. Each Club member will enter upon a ballot his vote for three candidates from among the nominees. The three candidates that receive the greatest number of votes will be elected members of the Board of Directors.

Section 2 - A vacancy in the Board of Directors shall be filled as stated in Article V, Section 4 of the Constitution.

Section 3 - Any member for the election of the Board of Directors may use an absentee ballot. Ballots may be requested in writing from the Recording Secretary. No reason need be given. The envelope containing the ballot must be signed by the member submitting the ballot and returned to the Recording Secretary. Ballots not received before the close of balloting, for whatever reason, shall be considered null and void. Electronic versions of absentee ballots are acceptable once authenticated by the membership secretary and must be received and accepted at least 48 hours before the pending vote.

ARTICLE II
Board of Directors

Section 1 - The Board of Directors shall consist of nine Directors, three of which shall be elected each year in regular elections maintaining the principle of replacing at least one-third of the Directors each year as their terms expire.

Section 2 - Officers shall be elected by majority vote of the Directors at the first Board meeting following annual Club elections.

Section 3 - The President shall nominate Club members or Board members to the posts of Recording Secretary, Membership Secretary, and Treasurer, who shall be confirmed by approval of two-thirds of the Directors. If Club members are appointed as Recording Secretary, Membership Secretary, or Treasurer, they will have no vote in the conduct of business and will serve at the pleasure of the Board of Directors, subject to re-nomination and confirmation upon the election of a new President. The Board will be responsible for the proper fulfillment of the offices of Recording Secretary, Membership Secretary, and Treasurer and for the actions of any other designated agents or representatives of the Board appointed to fulfill executive responsibilities.

Section 4 - A Director, Treasurer or Secretary may resign office upon submission of a written resignation to the Board of Directors. A Treasurer or Secretary may be removed from office by two-thirds vote of the Board of Directors. A Director may be suspended from office by a two-thirds vote of the Directors, or upon submission of a

written petition to the Board signed by twenty percent of the Club membership. A director shall be notified of his suspension and the date of the open meeting at which the issue will be discussed by the most expeditious means available. Following publication in the Newsletter that a recall (or termination) hearing is to be conducted at the next Club meeting (no names shall be published); the issues shall be debated in open forum before the Club membership, a quorum being present. A Director shall be considered recalled unless he receives the support of three-fourths of the members present at the open hearing.

Section 5 - The Board of Directors shall cause to be reported prior to the end of next regular meeting of the Club membership, in addition to any other items of interest, any decisions of the Board which involve one or more of the following elements:

- a) A commitment of the Club, or any of its Directors, to any special or continuing relationship or affiliation with any other organization active in the Club's field of interest.
- b) Any participation of the Club or Directors in their official capacities in activities sponsored by other organizations in the field.
- c) All organized Club activities planned for participation by any part of the Club membership.
- d) Any one-time allocation of funds voted by the Board in excess of \$100, or any recurring commitment of funds for one purpose or project expected to total more than \$300 during the ensuing six month period.
- e) Any changes of officers, appointments, or functional assignment of Directors.

ARTICLE III **Duties of Office**

Section 1 - *President*. It shall be the duty of the President to preside at meetings of the Club and the Board of Directors and to perform such other duties as ordinarily pertain to his office.

Section 2 - *Vice-President*. It shall be the duty of the Vice-President to preside at meetings of the Club and of the Board of Directors in the absence of the President and to perform such other duties as ordinarily pertain to his office. In addition, the Vice-President shall be the officer in charge of entertainment at Club meetings.

Section 3 - *Secretariat*. The Secretariat shall be made up of the following:

Recording Secretary - It shall be the duty of the Recording Secretary to keep records of proceedings at meetings of the Board of Directors, to make necessary reports to such organizations as the Club may become affiliated with, and to assure that Club members and members of the Board of Directors are appropriately informed of the Club meetings and/or meetings of the Board of Directors and to perform such other duties as usually pertain to this office.

Membership Secretary - It shall be the duty of the Membership Secretary to keep the official record of the Club membership and to make necessary reports to such organizations as the Club may become affiliated with.

Section 4 - *Treasurer* - It shall be the duty of the Treasurer to have custody of all funds, accounting for same to the Club annually and at any other time upon demand of the Board and to perform such other duties as pertain to his office. Once each year, the Treasurer shall submit the books of accounts of the Club for audit by representatives of

the Board of Directors. Upon his retirement from office he shall turn over to his successor or to the President all funds, books of accounts or any other Club property in his possession.

ARTICLE IV **Meetings**

Section 1 - *Annual Meeting*: An annual meeting of this Club shall be held on the third Friday of October of each year or at such other time as the Board of Directors shall direct, but during the month of October, and if not upon the third Friday at a time and place of which all members have been notified by written notice. The annual meeting shall be the meeting at which the election of members of the Board of Directors for the terms open shall take place.

Section 2 - The regular monthly meeting of the Club shall be held on the third Friday of each month at 7:30 p.m. Due notice of any changes in or canceling of the regular meeting shall be given to all members.

Section 3 - Eighteen percent of the membership shall constitute a quorum at the annual and regular meeting of the Club. Absentee ballots shall be included in the quorum count for the meeting.

Section 3a - Any member for any voting issue may use an absentee ballot. Ballots may be requested in writing from the Recording Secretary. No reason need be given. The envelope containing the ballot must be signed by the member submitting the ballot and returned to the Recording Secretary. Ballots not received before the close of balloting, for whatever reason, shall be considered null and void. Electronic versions of absentee ballots are acceptable once authenticated by the membership secretary and must be received and accepted at least 48 hours before the pending vote.

Section 4 - Special meeting of the Club may be called upon written notice to each member of the Club signed by ten members of the Club posted or delivered to the membership at least one week in advance of the date set for the special meeting. Twenty percent of the membership shall constitute a quorum at special meetings.

Section 5 - Regular meetings of the Board of Directors shall be held each month. Special meetings of the Board may be called by the President whenever deemed necessary, or at the request of two members of the Board, due notice having been given.

Section 6 - Two-thirds of the members of the Board of Directors shall constitute a quorum.

ARTICLE V **Dues and Fees**

Section 1 - Annual membership dues of the Club shall be set by the current Board of Directors for members and junior members. Membership dues are payable prior to December 31 of each year for the ensuing year. Memberships granted after October 1 will be valid for the remainder of that year and all of the following year. A new member is defined as a person who was not a member in the prior calendar year. The dues will be based on the current proposed and approved operating budget for the upcoming year. There will be a limit of 5% increase or decrease per year in the membership dues.

Section 2 - No special assessments shall be levied upon the Club membership at any time except by consent of the membership as a whole and by a majority vote of sixty-six percent (66%) of the membership. Notice of such proposed special assessment shall be given in writing at least thirty days in advance of the voting date.

ARTICLE VI
Special Funds

Section 1 - The Treasurer of the Club may be authorized by the Board of Directors to receive contributions or specially obtained funds from any individual or institution, to be applied to the general funds of the Club.

Section 2 - The fiscal year of the Club shall run from November 1 through October 31 of the following year.

ARTICLE VII
Resident Agent

The Resident Agent appointed by the Board of Directors shall fulfill the requirements of the Corporation Act.

ARTICLE VIII
Club Activities

The various continuing committees of the Club shall be chaired by members of the Board of Directors, as determined by the six senior members of the Board. The continuing committees of the Club shall normally consist of Competitive Activities, Public Relations, Field Acquisition, Newsletter, Field Maintenance, and Safety and Sound. The six senior members of the Board shall have the authority to create new committees and/or to combine committees so as to best carry on the business of the Club.

ARTICLE IX
Membership

Section 1 - Persons wishing to join the DCRC Club will make application in writing on such forms as may be specified by the Board of Directors from time to time. Dues in full shall accompany the application. Upon acceptance of the application and dues the applicant will become a member of the DCRC Club, entitled to the use of the Club's facilities.

Section 2 - A new member may make full use of the facilities, vote in the Club's elections (except Junior members), and take part in the activities - with the exception of certain aspects of flying radio controlled model aircraft. A new member may fly radio controlled model aircraft at the Club's flying facilities under the supervision of another certified member of the Club, such supervision being required until the new member has satisfactorily demonstrated his qualifications and successfully completes the Pilot Proficiency Test (PPT) administered by a Designated Pilot Proficiency Test Conductor (DPPTC). The term of the Pilot Proficiency will coincide with the pilot's membership in good standing. Any pilot who is not a DCRC Club member forfeits his Pilot Proficiency and use of the field. Reinstatement of flying privileges can be obtained by becoming a member in good standing, or by passing the PPT again (for a yearly Administrative fee) to be administered by a DPPTC.

ARTICLE X
Flying Field Rules

The Board of Directors shall publish, when needed, rules to provide for safe conduct, proper conduct, and controlled flying at the various flying sites of the Club. All Club members and guests will be bound by these rules. Violation of these rules can constitute grounds for termination of membership according to Article VII, Section 3 of the Constitution. Only current AMA members are allowed to use our field and only pilots who have successfully completed the PPT examination and are current DCRC Members in good standing will be allowed to enter the locked gate. The use of the facility is restricted to DCRC Members and AMA members who have successfully completed the PPT. The Gate combination and unrestricted access to the flying site is limited to Certified DCRC Members only. Others do not have unrestricted access to the flying site. A DCRC Certified member must be on site for all flight operations. Guest flyers that can demonstrate their flight proficiency to a Designated Pilot Proficiency Test Conductor (DPPTC) and are current members of the Academy of Model Aeronautics (AMA) may be issued a 3 day guest pass.

Approved Revision June 1, 2006

Approved Revision to Article 5 Dues and Fees change section 3 to section 2 typo 3/27/12 Andy Kane

2013

Revision January 20, 2013 for approval by the board

Revision February 23, 2013 after board debate and discussion.

Revisions 4/8/13 after further board debate and discussion

Revisions 4/24/13 after further board debate and discussion

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Draft approved buy vote at the June DCRC Club Meeting. 6/22/13